



It is important to read carefully the following instructions before filling-out the "Generator's Battery Declaration Certificate". All missing information may cause delays to process this request.

Please complete document in printed letters.

1. Batteries shall not be comingled with other wastes in the same container, including any devices or apparatus other than batteries.
2. No free mercury nor mercury containing devices or apparatus other than sealed mercury batteries shall be present in the battery shipments.
3. Each battery shipment must be documented using a Generator's Battery Declaration Certificate (GBDC). Every drum, pallet, ton pack or other unit must be indicated on the GBDC as a unit number.
4. Portable batteries (small sealed type D or smaller < 25 lbs) must not be shipped mixed with industrial batteries (> 25 lbs) in the same container; they must be kept separate as they will be processed separately.
5. Batteries containing free electrolyte must be packaged with the casing in the upright position to prevent electrolyte leakage through the cell vent.
6. Do not pack, store or ship used batteries in tightly sealed containers. Proper venting must be provided to prevent container overpressure.
7. Do not open, crush nor puncture cells and batteries.
8. Shipping containers should be made of non-conductive materials to prevent short circuiting leading to fire hazards. Steel drums should be plastic lined.
9. All shipments should be palletized.
10. Batteries or cells may be shipped in original cartons.
11. Corrugated reinforced plastic ton packs are acceptable.
12. For the larger portable batteries and the industrial batteries it is recommended to place the cells in the upright position. For multiple layers place insulation over the electrodes. When palletized, secure with metal or fibre binding straps; place plywood or chipboard on top of batteries; straps around the plywood and through the pallet to tie the batteries to the pallet in two directions. Shrink wrap film is also an acceptable method of securing large batteries.
13. Three (3) feet or 3 layers of batteries is the limit on stacking height.
14. All batteries, bare cells or battery packs should be fully discharged before shipping. They must be packaged to comply with all transportation regulations and to ensure safe handling. If not fully discharged battery poles must be insulated using electrical tape or other suitable method. Small high energy cells such as lithium cells should be individually packaged in plastic bags (Ziplock®).